Tenneco PO Box 61 Melrose Park, South Australia, 5039 1326 – 1378 South Road Clovelly Park, South Australia, 5042 Phone: 61 (0)8 8374 5222 Fax: 61 (0)8 8276 1653



24 May 2022

All non-public sector employers with 100 or more employees are required to report annually under the *Workplace Gender Equality Act 2012* (WGE Act).

To fully comply with the report's requirements all employees and members or shareholders need to be notified that the report for TA (Australia) Group Pty Ltd (Monroe Australia Pty Ltd and Monroe Springs (Australia) Pty Ltd) was lodged with the Workplace Gender Equality Agency (the Agency) on 24 May 2022.

The 2021-2022 reporting requirements comprise of a Workplace Profile, Workplace Management Statistics and Questionnaire.

All employees and members or shareholders are able to comment on the reports by communicating with the company or directly with the Agency. There are no time restrictions on when comments can be provided. However, comments provided during the 28 days after a report has been submitted, will allow for those comments to be taken into account by the employer in providing additional information to the Agency, and by the Agency in requesting additional information to assist in assessing compliance with the WGE Act.

Yours sincerely

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Tanya Jackson Human Resources Director Australia & New Zealand





Australian Government



# 2021 - 22 Compliance Program

Submitted by:

Monroe Australia Pty. Limited (ABN:68007525386)

Monroe Springs (Australia) Pty Ltd (ABN:56072203331)

Ta (Australia) Group Pty Ltd (ABN:94100829829)

## **#Workplace overview**

#### **Policies and strategies**

1: Do you have a formal policy and/or formal strategy in place that specifically supports gender equality in the following areas?

Recruitment	Yes(Select all that apply)
Yes	Strategy
Retention	Yes(Select all that apply)
Yes	Strategy
Performance management processes	Yes(Select all that apply)
Yes	Strategy
Promotions	Yes(Select all that apply)
Yes	Strategy
Talent identification/identification of high potentials	Yes(Select all that apply)
Yes	Strategy
Succession planning	Yes(Select all that apply)
Yes	Strategy
Training and development	Yes(Select all that apply)
Yes	Strategy
Key performance indicators for managers relating to gender equality	Yes(Select all that apply)
Yes	Strategy

2: Do you have formal policy and/or formal strategy in place that support gender equality overall? Yes(*Select all that apply*)

...Yes

Strategy

3: Does your organisation have any of the following targets to address gender equality in your workplace?

Increase the number of women in leadership positions

4: If your organisation would like to provide additional information relating to your gender equality policies and strategies, please do so below.

Overall target in place for APAC Region

#### **Governing bodies**

Monroe Australia Pty. Limited

1: Does this organisation have a governing

body?	body(ies) and its composition)
1.1: What is the name of your governing body?	Monroe Australia Pty Ltd
1.2: What type of governing body does this organisation have?	Board of directors
1.3: How many members are on the governing body and who holds the predominant Chair position?	
Chairs	
Female	0
Male	2
Non-binary	0
Members	
Female	0
Male	0
Non-binary	0
1.4: Do you have a formal selection policy and/or formal selection strategy for this organisation's governing body members?	No(Select all that apply)
	Not aware of the need
1.5: Has a target been set to increase the representation of women on this governing body?	No(Select all that apply)
	Not aware of the need
1.6: Do you have a formal policy and/or formal strategy in place on the gender composition of your governing body?	No
	Not aware of the need
1.1.a.3: How many members are on the governing body and who holds the predominant Chair position?	
Monroe Springs (Australia) Pty Ltd	
1: Does this organisation have a governing body?	Yes(Provide further details on the governing body(ies) and its composition)
1.1: What is the name of your governing body?	Monroe Springs (Australia) Pty Ltd
1.2: What type of governing body does this organisation have?	Board of directors
1.3: How many members are on the governing body and who holds the predominant Chair position?	
Chairs	
Female	0
Male	2

Non-binary	0
Members	
Female	0
Male	0
Non-binary	0
1.4: Do you have a formal selection policy and/or formal selection strategy for this organisation's governing body members?	No(Select all that apply)
	Not aware of the need
1.5: Has a target been set to increase the representation of women on this governing body?	No(Select all that apply)
	Not aware of the need
1.6: Do you have a formal policy and/or formal strategy in place on the gender composition of your governing body?	No
	Not aware of the need
1.1.a.3: How many members are on the governing body and who holds the predominant Chair position?	
Ta (Australia) Group Pty Ltd	
1: Does this organisation have a governing body?	Yes(Provide further details on the governing
body:	body(ies) and its composition)
1.1: What is the name of your governing body?	TA (Australia) Group Pty Ltd
<ul><li>1.1: What is the name of your governing body?</li><li>1.2: What type of governing body does this</li></ul>	TA (Australia) Group Pty Ltd
<ul><li>1.1: What is the name of your governing body?</li><li>1.2: What type of governing body does this organisation have?</li><li>1.3: How many members are on the governing body and who holds the predominant Chair</li></ul>	TA (Australia) Group Pty Ltd
<ul><li>1.1: What is the name of your governing body?</li><li>1.2: What type of governing body does this organisation have?</li><li>1.3: How many members are on the governing body and who holds the predominant Chair position?</li></ul>	TA (Australia) Group Pty Ltd
<ul><li>1.1: What is the name of your governing body?</li><li>1.2: What type of governing body does this organisation have?</li><li>1.3: How many members are on the governing body and who holds the predominant Chair position?</li><li>Chairs</li></ul>	TA (Australia) Group Pty Ltd Board of directors
<ul> <li>1.1: What is the name of your governing body?</li> <li>1.2: What type of governing body does this organisation have?</li> <li>1.3: How many members are on the governing body and who holds the predominant Chair position?</li> <li>Chairs</li> <li>Female</li> </ul>	TA (Australia) Group Pty Ltd Board of directors
<ul> <li>1.1: What is the name of your governing body?</li> <li>1.2: What type of governing body does this organisation have?</li> <li>1.3: How many members are on the governing body and who holds the predominant Chair position?</li> <li>Chairs</li> <li>Female</li> <li>Male</li> </ul>	TA (Australia) Group Pty Ltd Board of directors 0 2
<ul> <li>1.1: What is the name of your governing body?</li> <li>1.2: What type of governing body does this organisation have?</li> <li>1.3: How many members are on the governing body and who holds the predominant Chair position?</li> <li>Chairs</li> <li>Female</li> <li>Male</li> <li>Non-binary</li> </ul>	TA (Australia) Group Pty Ltd Board of directors 0 2
<ul> <li>1.1: What is the name of your governing body?</li> <li>1.2: What type of governing body does this organisation have?</li> <li>1.3: How many members are on the governing body and who holds the predominant Chair position?</li> <li>Chairs</li> <li>Female</li> <li>Male</li> <li>Non-binary</li> <li>Members</li> </ul>	TA (Australia) Group Pty Ltd Board of directors 0 2 0
<ul> <li>1.1: What is the name of your governing body?</li> <li>1.2: What type of governing body does this organisation have?</li> <li>1.3: How many members are on the governing body and who holds the predominant Chair position?</li> <li>Chairs</li> <li>Female</li> <li>Non-binary</li> <li>Members</li> <li>Female</li> <li>Female</li> </ul>	TA (Australia) Group Pty Ltd Board of directors 0 2 0 0
<ul> <li>1.1: What is the name of your governing body?</li> <li>1.2: What type of governing body does this organisation have?</li> <li>1.3: How many members are on the governing body and who holds the predominant Chair position?</li> <li>Chairs</li> <li>Female</li> <li>Male</li> <li>Members</li> <li>Female</li> <li>Male</li> <li>Male</li> </ul>	TA (Australia) Group Pty Ltd Board of directors 0 2 0 0 0 0
<ul> <li>1.1: What is the name of your governing body?</li> <li>1.2: What type of governing body does this organisation have?</li> <li>1.3: How many members are on the governing body and who holds the predominant Chair position?</li> <li>Chairs</li> <li>Female</li> <li>Male</li> <li>Members</li> <li>Female</li> <li>Male</li> <li>Male</li> <li>Non-binary</li> <li>1.4: Do you have a formal selection policy and/or formal selection strategy for this</li> </ul>	TA (Australia) Group Pty Ltd Board of directors 0 2 0 0 0 0 0

representation of women on this governing body?	No(Select all that apply)
	Not aware of the need
1.6: Do you have a formal policy and/or formal strategy in place on the gender composition of your governing body?	No
	Not aware of the need
1.1.a.3: How many members are on the governing body and who holds the predominant Chair position?	

2: If your organisation would like to provide additional information relating to governing bodies and gender equality in your workplace, do so below.

# #Action on gender equality

#### Gender pay gaps

1: Do you have a formal policy and/or formal strategy on remuneration generally? Yes(*Select all that apply*)

Yes	Strategy
1.1: Are specific pay equity objectives included in your formal policy and/or formal strategy?	Yes(Select all that apply)
Yes	To ensure no gender bias occurs at any point in the remuneration review process (for example at commencement, at annual salary reviews, out-of-cycle pay reviews, and performance reviews) To be transparent about pay scales and/or salary bands To achieve gender pay equity

2: What was the snapshot date used for your Workplace Profile? 31-Mar-2022

3: Does your organisation publish its organisation-wide gender pay gap?

4: Do you give WGEA permission to publicly publish your organisation-wide gender pay gap?

5: If your organisation would like to provide additional information relating to gender pay gaps in your workplace, please do so below.

#### Employer action on pay equity

1: Have you analysed your payroll to determine if there are any remuneration gaps between women and men (e.g. conducted a gender pay gap analysis)?

Yes(Provide further details on the most recent gender remuneration gap analysis that was undertaken.)

1.1: When was the most recent gender remuneration gap analysis undertaken?	Within the last 12 months
1.2: Did you take any actions as a result of your gender remuneration gap analysis?	No(Select all that apply)
No	Salaries set by awards/industrial or workplace agreements Non-award employees paid market rate

2: For organisations with partnership structures: Have you undertaken a gender remuneration gap analysis ('gender pay gap analysis') in the current reporting period to determine if there are any remuneration gaps between women partners and men partners in your organisation?

3: If your organisation would like to provide additional information relating to employer action on pay equity in your workplace, please do so below.

#### **Employee consultation**

1: Have you consulted with employees on issues concerning gender equality in your workplace during the reporting period?

Yes(Provide further details on the employee consultation process.)

- 1.1: How did you consult employees? Consultative committee or group
- 1.2: Who did you consult? ALL staff

2: Do you have a formal policy and/or formal strategy in place on consulting employees about gender equality?

Yes(Select all that apply.)

...Yes

Strategy

- 3: On what date did your organisation share your previous year's public reports with employees? 10-Jun-2021
- 4: Does your organisation have shareholders?

Yes

4.1: On what date did your organisation share your previous year's public reports 10-Jun-2021 with shareholders?

5: Have you shared previous Executive Summary and Benchmark reports with the governing body?

6: If your organisation would like to provide additional information relating to employee consultation on gender equality in your workplace, please do so below.

## #Flexible work

#### **Flexible working**

1: Do you have a formal policy and/or formal strategy on flexible working arrangements? Yes(*Select all that apply*)

res(Select all that apply)	
Yes	Policy
A business case for flexibility has been established and endorsed at the leadership level	Yes
Leaders are visible role models of flexible working	Yes
Flexible working is promoted throughout the organisation	Yes
Targets have been set for engagement in flexible work	No(Select all that apply)
Targets have been set for men's engagement in flexible work	No(Select all that apply)
Leaders are held accountable for improving workplace flexibility	No(Select all that apply)
Manager training on flexible working is provided throughout the organisation	No(Select all that apply)
Employee training is provided throughout the organisation	No(Select all that apply)
Team-based training is provided throughout the organisation	No(Select all that apply)
Employees are surveyed on whether they have sufficient flexibility	No(Select all that apply)
The organisation's approach to flexibility is integrated into client conversations	No(Select all that apply)
The impact of flexibility is evaluated (e.g. reduced absenteeism, increased employee engagement)	Yes
Metrics on the use of, and/or the impact of, flexibility measures are reported to key management personnel	Yes
Metrics on the use of, and/or the impact of, flexibility measures are reported to the governing body	No(Select all that apply)
Other (provide details)	No
2: Do you offer any of the following flexible workir	ng options to MANAGERS in your workplace?
Flexible hours of work	Yes(Select one option only)

Yes	SAME options for women and men( <i>Select all that apply</i> )
SAME options for women and men	Informal options are available Formal options are available
Compressed working weeks	No(You may specify why the above option is not available to your employees.)
Time-in-lieu	Yes(Select one option only)
Yes	SAME options for women and men( <i>Select all that apply</i> )
SAME options for women and men	Informal options are available Formal options are available
Telecommuting (e.g. working from home)	Yes(Select one option only)
Yes	SAME options for women and men( <i>Select all that apply</i> )
SAME options for women and men	Formal options are available
Part-time work	Yes(Select one option only)
Yes	SAME options for women and men( <i>Select all that apply</i> )
SAME options for women and men	Formal options are available
Job sharing	No(You may specify why the above option is not available to your employees.)
Carer's leave	Yes(Select one option only)
Yes	SAME options for women and men( <i>Select all that apply</i> )
SAME options for women and men	Formal options are available
Purchased leave	No(You may specify why the above option is not available to your employees.)
Unpaid leave	Yes(Select one option only)
Yes	SAME options for women and men( <i>Select all that apply</i> )
SAME options for women and men	Formal options are available

3: Are your flexible working arrangement options for NON-MANAGERS the same as the options for managers above?

Yes

4: Has your organisation implemented an 'all roles flex' approach to flexible work?

5: Did you see an increase, overall, in the approval of FORMAL flexible working arrangements for your workforce during the 2021-22 reporting period?

Yes, for both women and men

6: If your workplace includes hybrid teams (i.e. some employees in a team work remotely while other employees in a team work at the organisation's usual workplace), have any of the following measures been utilised to ensure the fair treatment of all employees regardless of work location?

Employee performance is measured by performance and not presenteeism Training for managers on how to work with flexible and remote/hybrid teams 7: If your organisation would like to provide additional information relating to flexible working and gender equality in your workplace, including specific changes due to the impact of the COVID-19 pandemic on your workplace, please do so below.

Working from Home Policy developed to provide flexibility for employees who are seeking this option.

# #Employee support

#### **Paid parental leave**

1: Do you provide employer funded paid parental leave regardless of carer's status (i.e. primary/secondary) in addition to any government funded parental leave scheme?

Yes, we offer employer funded parental leave (using the primary/secondary carer definition)

1.1: Do you provide employer funded paid parental leave for primary carers in addition to any government funded parental leave scheme?	Yes(Please indicate how employer funded paid parental leave is provided to the primary carers.)
1.1.a: Please indicate whether your employer-funded paid parental leave for primary carers is available to:	Women only
1.1.b: Please indicate whether your employer-funded paid parental leave for primary carers covers:	Birth
1.1.c: How do you pay employer funded paid parental leave to primary carers?	Paying the employee's full salary
1.1.d: Do you pay superannuation contribution to your primary carers while they are on parental leave?	Yes, on employer funded parental leave
1.1.e: How many weeks (minimum) of employer funded paid parental leave for primary carers is provided?	6
1.1.f: What proportion of your total workforce has access to employer funded paid parental leave for primary carers, including casuals?	81-90%
1.1.g: Do you require primary carers to work for the organisation for a certain amount of time (a qualifying period) before they can access employer funded parental leave?	Yes
1.1.g.1: How long is the qualifying period?	3
1.1.h: Do you require primary carers to take employer funded paid parental leave within a certain time period after the birth, adoption, surrogacy and/or stillbirth?	Yes
1.1.h: Do you require primary carers to take employer funded paid parental leave within a certain time period after the birth, adoption, surrogacy and/or stillbirth?	Within 6 months
Yes	

1.2: Do you provide employer funded paid parental leave for secondary carers in addition to any government funded parental leave scheme?

No(You may specify why employer funded paid parental leave for secondary carers is not available.)

2: If your organisation would like to provide additional information relating to paid parental leave and gender equality in your workplace, please do so below.

#### Support for carers

1: Do you have a formal policy and/or formal strategy to support employees with family or caring responsibilities?

Yes(Select all that apply)

...Yes

Policy

2: Do you offer any of the following support mechanisms for employees with family or caring responsibilities?

Employer subsidised childcare	No(You may specify why the above support mechanism is not available to your employees.)
No	Insufficient resources/expertise
On-site childcare	No(You may specify why the above support mechanism is not available to your employees.)
No	Not aware of the need
Breastfeeding facilities	Yes(Please indicate the availability of this support mechanism.)
Yes	Available at SOME worksites
Childcare referral services	No(You may specify why the above support mechanism is not available to your employees.)
No	Not aware of the need
Internal support networks for parents	Yes(Please indicate the availability of this support mechanism.)
Yes	Available at ALL worksites
Return to work bonus (only select if this bonus is not the balance of paid parental leave)	No(You may specify why the above support mechanism is not available to your employees.)
No	Insufficient resources/expertise
Information packs for new parents and/or those with elder care responsibilities	No(You may specify why the above support mechanism is not available to your employees.)
No	Insufficient resources/expertise
Referral services to support employees with family and/or caring responsibilities	Yes(Please indicate the availability of this support mechanism.)
Yes	Available at ALL worksites
Targeted communication mechanisms (e.g. intranet/forums)	No(You may specify why the above support mechanism is not available to your employees.)
No	Not aware of the need
	No(You may specify why the above support

Support in securing school holiday care	mechanism is not available to your employees.)
No	Not aware of the need
Coaching for employees on returning to work from paid parental leave	No(You may specify why the above support mechanism is not available to your employees.)
No	Not aware of the need
Parenting workshops targeting mothers	No(You may specify why the above support mechanism is not available to your employees.)
No	Not aware of the need
Parenting workshops targeting fathers	No(You may specify why the above support mechanism is not available to your employees.)
No	Not aware of the need
Other (provide details)	No

3: If your organisation would like to provide additional information relating to support for carers in your workplace, please do so below.

#### Sex-based harassment and discrimination

1: Do you have a formal policy and/or formal strategy on sex-based harassment and discrimination prevention?

Yes(Select all that apply)

Yes	Policy
1.1: Do you provide a grievance process in any sex-based harasssment and discrimination prevention formal policy and/or formal strategy?	Yes

2: Do you provide training on sex-based harassment and discrimination prevention to the following groups?

All managers	Yes(Please indicate how often is this training provided (select all that apply):)
Yes	At least annually
All employees	Yes(Please indicate how often is this training provided (select all that apply):)
Yes	At least annually
Other (provide details)	

3: If your organisation would like to provide additional information relating to sex-based harassment and discrimination, please do so below.

#### Family or domestic violence

1: Do you have a formal policy and/or formal strategy to support employees who are experiencing family or domestic violence?

Yes(*Select all that apply*)

...Yes

Policy

2: Other than a formal policy and/or formal strategy, do you have the following support mechanisms in place to support employees who are experiencing family or domestic violence?

Employee assistance program (including access to psychologist, chaplain or counsellor)	Yes
Training of key personnel	No(Select all that apply)
No	Insufficient resources/expertise Not aware of the need
A domestic violence clause is in an enterprise agreement or workplace agreement	Yes
Workplace safety planning	No(Select all that apply)
No	Insufficient resources/expertise
Access to paid domestic violence leave (contained in an enterprise/workplace agreement)	No(Select all that apply)
No	Insufficient resources/expertise
Access to unpaid domestic violence leave (contained in an enterprise/workplace agreement)	Yes(Is the leave period unlimited?)
Yes	Yes
Access to paid domestic violence leave (not contained in an enterprise/workplace agreement)	No(Select all that apply)
No	Insufficient resources/expertise
No Access to unpaid leave	Insufficient resources/expertise Yes( <i>Is the leave period unlimited?</i> )
-	
Access to unpaid leave	Yes(Is the leave period unlimited?)
Access to unpaid leave Yes	Yes( <i>Is the leave period unlimited?</i> ) Yes
Access to unpaid leave Yes Confidentiality of matters disclosed Referral of employees to appropriate domestic violence support services for	Yes( <i>Is the leave period unlimited?</i> ) Yes Yes
Access to unpaid leave Yes Confidentiality of matters disclosed Referral of employees to appropriate domestic violence support services for expert advice Protection from any adverse action or discrimination based on the disclosure of	Yes( <i>Is the leave period unlimited?</i> ) Yes Yes Yes
<ul> <li>Access to unpaid leave</li> <li>Yes</li> <li>Confidentiality of matters disclosed</li> <li>Referral of employees to appropriate domestic violence support services for expert advice</li> <li>Protection from any adverse action or discrimination based on the disclosure of domestic violence</li> </ul>	Yes( <i>Is the leave period unlimited?</i> ) Yes Yes Yes
<ul> <li>Access to unpaid leave</li> <li>Yes</li> <li>Confidentiality of matters disclosed</li> <li>Referral of employees to appropriate domestic violence support services for expert advice</li> <li>Protection from any adverse action or discrimination based on the disclosure of domestic violence</li> <li>Flexible working arrangements</li> <li>Provision of financial support (e.g.</li> </ul>	Yes( <i>Is the leave period unlimited?</i> ) Yes Yes Yes Yes
<ul> <li>Access to unpaid leave</li> <li>Yes</li> <li>Confidentiality of matters disclosed</li> <li>Referral of employees to appropriate domestic violence support services for expert advice</li> <li>Protection from any adverse action or discrimination based on the disclosure of domestic violence</li> <li>Flexible working arrangements</li> <li>Provision of financial support (e.g. advance bonus payment or advanced pay)</li> </ul>	Yes( <i>Is the leave period unlimited?</i> ) Yes Yes Yes Yes No( <i>Select all that apply</i> )
<ul> <li>Access to unpaid leave</li> <li>Yes</li> <li>Confidentiality of matters disclosed</li> <li>Referral of employees to appropriate domestic violence support services for expert advice</li> <li>Protection from any adverse action or discrimination based on the disclosure of domestic violence</li> <li>Flexible working arrangements</li> <li>Provision of financial support (e.g. advance bonus payment or advanced pay)</li> <li>No</li> </ul>	Yes( <i>Is the leave period unlimited?</i> ) Yes Yes Yes Yes No( <i>Select all that apply</i> ) Not aware of the need
<ul> <li>Access to unpaid leave</li> <li>Yes</li> <li>Confidentiality of matters disclosed</li> <li>Referral of employees to appropriate domestic violence support services for expert advice</li> <li>Protection from any adverse action or discrimination based on the disclosure of domestic violence</li> <li>Flexible working arrangements</li> <li>Provision of financial support (e.g. advance bonus payment or advanced pay)</li> <li>No</li> <li>Offer change of office location</li> </ul>	Yes( <i>Is the leave period unlimited?</i> ) Yes Yes Yes Yes Yes No( <i>Select all that apply</i> ) Not aware of the need No( <i>Select all that apply</i> )
<ul> <li>Access to unpaid leave</li> <li>Yes</li> <li>Confidentiality of matters disclosed</li> <li>Referral of employees to appropriate domestic violence support services for expert advice</li> <li>Protection from any adverse action or discrimination based on the disclosure of domestic violence</li> <li>Flexible working arrangements</li> <li>Provision of financial support (e.g. advance bonus payment or advanced pay)</li> <li>No</li> <li>Offer change of office location</li> <li>No</li> </ul>	Yes(Is the leave period unlimited?) Yes Yes Yes Yes Yes No( <i>Select all that apply</i> ) Not aware of the need No( <i>Select all that apply</i> ) Not aware of the need
<ul> <li>Access to unpaid leave</li> <li>Yes</li> <li>Confidentiality of matters disclosed</li> <li>Referral of employees to appropriate domestic violence support services for expert advice</li> <li>Protection from any adverse action or discrimination based on the disclosure of domestic violence</li> <li>Flexible working arrangements</li> <li>Provision of financial support (e.g. advance bonus payment or advanced pay)</li> <li>No</li> <li>Offer change of office location</li> <li>No</li> <li>Emergency accommodation assistance</li> <li>No</li> <li>Access to medical services (e.g. doctor or</li> </ul>	Yes( <i>Is the leave period unlimited?</i> ) Yes Yes Yes Yes Yes No( <i>Select all that apply</i> ) Not aware of the need No( <i>Select all that apply</i> ) Not aware of the need No( <i>Select all that apply</i> ) Not aware of the need No( <i>Select all that apply</i> ) Not aware of the need
<ul> <li>Access to unpaid leave</li> <li>Yes</li> <li>Confidentiality of matters disclosed</li> <li>Referral of employees to appropriate domestic violence support services for expert advice</li> <li>Protection from any adverse action or discrimination based on the disclosure of domestic violence</li> <li>Flexible working arrangements</li> <li>Provision of financial support (e.g. advance bonus payment or advanced pay)</li> <li>No</li> <li>Offer change of office location</li> <li>No</li> <li>Emergency accommodation assistance</li> <li>No</li> </ul>	Yes(Is the leave period unlimited?) Yes Yes Yes Yes Yes No( <i>Select all that apply</i> ) Not aware of the need No( <i>Select all that apply</i> ) Not aware of the need No( <i>Select all that apply</i> ) Not aware of the need

3: If your organisation would like to provide additional information relating to family and domestic violence affecting your workplace, please do so below.

## **#Diversity and inclusion**

#### **Voluntary section**

1: Do you have a formal policy and/or formal strategy on diversity and inclusion in your organisation?

Yes(Select all that is covered.)

...Yes

Aboriginal and/or Torres Strait Islander identity Cultural and/or language and/or race/ethnicity background Sexual orientation Gender identity Age

2: Do you collect data on whether employees identify as Aboriginal and/or Torres Strait Islander? No

... If this data can be shared and is not confidential, please complete the below table:

3: Do you currently collect data on any of the following dimensions of employees' identities?

### Workplace Profile Table

Industry: Transport Equipment Manufacturing

		No. of er	nployees	Number of ap graduates	Total	
Occupational category*	Employment status	F	М	F	М	employees**
Managers	Full-time permanent	1	23	0	0	24
Professionals	Full-time permanent	2	16	0	0	18
Technicians And Trades Workers	Full-time permanent	0	17	0	0	17
Clerical And Administrative Workers	Full-time permanent	0	2	0	0	2
Machinery Operators And Drivers	Full-time permanent	7	90	0	0	97

\* Categorised using ANZSCO major group codes (this means Professionals who are also Managers are categorised as Professionals)

## Workplace Profile Table

Industry: Transport Equipment Manufacturing

			No. of employees		
Manager category	Level to CEO	Employment status	F	М	Total*
CEO	0	Full-time permanent	0	1	1
КМР	-1 Full-time permanent		0	5	5
	-2	Full-time permanent	0	1	1
GM	-1	Full-time permanent	1	2	3
SM	-1	Full-time permanent	0	1	1
	-2	Full-time permanent	0	4	4
ОМ	-2	Full-time permanent	0	9	9

## Workforce Management Statistics Table

Industry: Transport Equipment Manufacturing

Question	Contract Type	Employment Type	Manager Category	Female	Male	Total*
1. How many employees were promoted?	Full-time	Permanent	CEO, KMPs, and HOBs	0	0	0
			Managers	0	2	2
			Non-managers	0	1	1
		Fixed-Term Contract	CEO, KMPs, and HOBs	0	0	0
			Managers	0	0	0
			Non-managers	0	0	0
	Part-time	Permanent	CEO, KMPs, and HOBs	0	0	0
			Managers	0	0	0
			Non-managers	0	0	0
		Fixed-Term Contract	CEO, KMPs, and HOBs	0	0	0
			Managers	0	0	0
			Non-managers	0	0	0
	N/A	Casual	CEO, KMPs, and HOBs	0	0	0
			Managers	0	0	0
			Non-managers	0	0	0
2. How many employees	Full-time	Permanent	CEO, KMPs, and HOBs	0	0	0
including partners with an employment contract) were			Managers	0	0	0
nternally appointed?			Non-managers	0	0	0
		Fixed-Term Contract	CEO, KMPs, and HOBs	0	0	0
			Managers	0	0	0
			Non-managers	0	0	0
	Part-time	Permanent	CEO, KMPs, and HOBs	0	0	0
			Managers	0	0	0
			Non-managers	0	0	0
		Fixed-Term Contract	CEO, KMPs, and HOBs	0	0	0
			Managers	0	0	0
			Non-managers	0	0	0
	N/A	Casual	CEO, KMPs, and HOBs	0	0	0
			Managers	0	0	0
			Non-managers	0	0	0
. How many employees	Full-time	Permanent	CEO, KMPs, and HOBs	0	0	0
including partners with an			Managers	0	1	1
employment contract) were externally appointed?			Non-managers	0	9	9
		Fixed-Term Contract	CEO, KMPs, and HOBs	0	0	0
			Managers	0	0	0
			Non-managers	0	0	0
		Permanent	CEO, KMPs, and HOBs	0	0	0
			Managers	0	0	0
			Non-managers	0	0	0
		Fixed-Term Contract	CEO, KMPs, and HOBs	0	0	0
			Managers	0	0	0
			Non-managers	0	0	0
	N/A	Casual	CEO, KMPs, and HOBs	0	0	0
			Managers	0	0	0
			5	-	0	

## Workforce Management Statistics Table

Industry: Transport Equipment Manufacturing

Question	Contract Type	Employment Type	Manager Category	Female	Male	Total*
4. How many employees	Full-time	Permanent	CEO, KMPs, and HOBs	0	0	0
(including partners with an employment contract)			Managers	0	2	2
oluntarily resigned?			Non-managers	1	6	7
		Fixed-Term Contract	CEO, KMPs, and HOBs	0	0	0
			Managers	0	0	0
			Non-managers	0	0	0
	Part-time	Permanent	CEO, KMPs, and HOBs	0	0	0
			Managers	0	0	0
			Non-managers	0	0	0
		Fixed-Term Contract	CEO, KMPs, and HOBs	0	0	0
			Managers	0	0	0
			Non-managers	0	0	0
	N/A	Casual	CEO, KMPs, and HOBs	0	0	0
			Managers	0	0	0
			Non-managers	0	0	0
6. How many employees	Full-time	Permanent	CEO, KMPs, and HOBs	0	0	0
ave taken primary carer's arental leave (paid and/or			Managers	0	0	0
inpaid)?			Non-managers	0	0	0
		Fixed-Term Contract	CEO, KMPs, and HOBs	0	0	0
			Managers	0	0	0
			Non-managers	0	0	0
	Part-time	Permanent	CEO, KMPs, and HOBs	0	0	0
			Managers	0	0	0
			Non-managers	0	0	0
		Fixed-Term Contract	CEO, KMPs, and HOBs	0	0	0
			Managers	0	0	0
			Non-managers	0	0	0
	N/A	Casual	CEO, KMPs, and HOBs	0	0	0
			Managers	0	0	0
			Non-managers	0	0	0
. How many employees	Full-time	Permanent	CEO, KMPs, and HOBs	0	0	0
have taken secondary carer's parental leave (paid and/or unpaid)?			Managers	0	1	1
			Non-managers	0	1	1
		Fixed-Term Contract	CEO, KMPs, and HOBs	0	0	0
			Managers	0	0	0
			Non-managers	0	0	0
	Part-time	Permanent	CEO, KMPs, and HOBs	0	0	0
			Managers	0	0	0
			Non-managers	0	0	0
		Fixed-Term Contract	CEO, KMPs, and HOBs	0	0	0
			Managers	0	0	0
			Non-managers	0	0	0
	N/A	Casual	CEO, KMPs, and HOBs	0	0	0
			Managers	0	0	0
			Non-managers	0	0	0

## Workforce Management Statistics Table

Industry: Transport Equipment Manufacturing

Question	Contract Type	Employment Type	Manager Category	Female	Male	Total*	
7. How many employees ceased employment before returning to work from	Full-time	II-time Permanent	CEO, KMPs, and HOBs	0	0	0	
parental leave, regardless of when the leave commenced?			Managers	0	0	0	
			Non-managers	0	0	0	
		Fixed-Term Contract	CEO, KMPs, and HOBs	0	0	0	
				Managers	0	0	0
			Non-managers	0	0	0	
	Part-time		CEO, KMPs, and HOBs	0	0	0	
			Managers	0	0	0	
			Non-managers	0	0	0	
			CEO, KMPs, and HOBs	0	0	0	
			Managers	0	0	0	
			Non-managers	0	0	0	